



Albuquerque Public Schools

Title I 2015-2016 District Family Engagement Support Agreement

Parents/guardians are encouraged to be involved with the Title I program at their schools including how the Title I dollars will be spent. Parents are also welcome to call or visit the APS Title I Department to learn more about how Title I funds are used to support academic achievement in the areas of reading, math and science within the district.

The [Title I Department](#) provides:

- **Support to schools in the following areas: budget; compliance with [Title I law](#); district meetings on best practices; samples and materials to help schools develop their school family engagement policy and compact; and assistance with planning the school's Title I Annual Meeting, parent meetings around academic areas, leadership training for parents/guardians; making the school's Educational Plan for Student Success, updated twice yearly, available on the school's website and/or in paper format in the office for parents and guardians to review, as well as the Title I school budget.**
- **Training for principals and staff** in understanding Title I law as it applies to **improving academic success**, especially for those students at greatest risk of failure, and how **family engagement plays a key role** in that process. Training specific to **creating a welcoming environment**.
- Support to schools in **providing information about [Common Core State Standards \(ref 2\)](#) and assessments** to parents.
- Materials and training, [videos](#), [family reading programs](#), [family math programs](#) and best practices and tools to support schools in **assisting parents with strategies for working with their children**.
- Information, tools and assistance to schools in order to **value parents/guardians on committees**, and to **reach out to all parents** through a variety of programs, meeting times, and methods of two- way communication.
- Support in assuring all Title I related documents are available in **all languages represented in a school's community, as much as is possible**.
- Funds distributed directly to schools for family engagement. **Information about these funds is given to parents/guardians** at the schools' Title I Annual Meeting and **is available to parents/guardians upon request from the school principal**. Title I schools are encouraged to advertise this meeting in a variety of formats and languages (Spanish news and radio, marquees, newsletters and websites).
- Coordination among APS Departments and Community organizations to help parents with transitions.
- Surveys, through the [APS Department of Research and Evaluation](#), on the effectiveness of family engagement programs. Guidance for schools on how to use surveys and data with their family engagement committees to **develop family engagement policies**, and to **identify barriers to participation by all parents/guardians**.
- Meetings with parents/guardians to **gather input about the District Family Engagement Support Agreement and Procedural Directive**. Parents/guardians are always welcome to send ideas or suggestions about how Title I can improve family engagement to the District website or by visiting or calling the Title I office.

The full *Title I District Family Engagement Process and Procedural Directive* is available on the APS website, <http://www.aps.edu/about-us/policies-and-procedural-directives>, and at each school site, or you may request the full version from the APS District Title I Department, 880-8249, ext. 144.

FILING A COMPLAINT:

Parents/guardians with concerns should first talk with their child's teacher, then the school principal, and then the APS Student Service Center. If the issue involves Title I services, the next step is to contact the APS Title I Department. If the issue or concern is not addressed or resolved to the parent(s) satisfaction, they should then contact the New Mexico Public Education Department. The detailed complaint process is contained in the full version of the Family Engagement Process and Procedural Directive, available at the school site or through the Title I Department.

Title I Family Engagement
APS Student Service Center

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