



Third Grade Teacher Job Description

SCHOOL SUMMARY

The Native American Community Academy (NACA) is a free, public charter school within Albuquerque Public Schools (APS) that **integrates culture, wellness, language, community, family, and preparation for college** into each child's education. Our philosophy is grounded in both Native American traditions and a rigorous, modern approach to academics. We require excellence from our students, dedication from our teachers, and commitment from our parents.

Employment at NACA is an amazing opportunity for educators who want to make a difference in an innovative setting. NACA Elementary will be the first of its kind in Albuquerque that ensures our students are secure in their identity, academically prepared, and healthy. Working at NACA means becoming part of a larger community and moving beyond the traditional field of education in a diverse and welcoming setting. Our school aims to develop students who not only excel academically, but who have the opportunity to integrate the school's core values.

NACA, currently, serves **students in grades 6th-12th** and **NACA Elementary began serving students in Kindergarten and 1st Grade in the Fall of 2016 and we added 2nd grade in the Fall of 2017. Next year, we will add a 3rd grade class to our growing elementary. We will add one grade-level every year until NACA is a full K-12 school.** NACA's student body is diverse with many cultural and ethnic backgrounds represented, including students from more than **37 different tribes**. Students of all backgrounds are welcome at NACA.

POSITION SUMMARY for THIRD GRADE TEACHER

We seek a Third Grade Teacher that wants to become founding school team members who are excited to foster and facilitate the intellectual and social development of the children. The chosen candidate is responsible for providing the tools and the environment for students to develop into responsible people and the skills to succeed socially and academically. Teacher will plan, implement and assess lessons and are expected to teach children with patience and creativity.

DUTIES and RESPONSIBILITIES



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- Plan, evaluate, and implement curriculum in alignment with the Common Core State Standards, and the school's approved curricular frameworks
- Collaborate with NACA Elementary teachers and staff during professional development.
- Guide all students through Literacy development that incorporates appropriate strategies
- Effectively plan and assess writing process for students.
- Introduce children to mathematics, language, science, and social studies
- Plan, Create, and Assess integrated units around NACA Core Values.
- Use a variety of activities and instructional methods (songs, stories, media, structured games, art, outdoor activities etc) to motivate and stimulate children's learning
- Differentiate instruction based on students' varying needs and interest
- Teach letter recognition, phonics, numbers, and awareness of nature and science
- Follow and comply with teaching standards and safety regulations
- Maintain grade books and attendance records
- Complete progress reports in preparation for parent/teacher meetings
- Create lesson plans and organize curriculum resources.
- Utilize curricula that reflect the diverse educational, cultural, and linguistic backgrounds of the students served
- Assess students' performance and monitor progress to ensure they are mastering the skills on regular basis
- Monitor children's interactions and nurture cooperation and sharing
- Manage student behavior in the classroom by utilizing approved disciplinary procedures
- Other tasks as assigned

DESIRED QUALIFICATIONS

- Bachelor's or higher in Elementary Education
- 3 years of Early Elementary experience



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- 3 years of Curriculum design experience
- 3+ years Experience with Cultural Awareness of Native American students and communities
- Experience in designing lesson plans in accordance to CCSS
- Experience in progress monitoring, assessment and data use that lead to an increase in student achievement
- Flexibility that allows for deep collaboration in a small team setting

CERTIFICATES and LICENSES:

New Mexico Teacher's certification for specific area aligned with Tier III Requirements (i.e. Level I, Level II, Level III)

SUPERVISION RECEIVED:

Is under the direction of the NACA Elementary Head of School

COMPENSATION and BENEFITS:

Salary for this position is competitive and depends on prior experience and certification. In addition, a comprehensive benefits package is included

COMMITMENT to DIVERSITY:

NACA seeks individuals of all ethnic and racial backgrounds to apply for this position, particularly those with a demonstrable and deep commitment to Native American communities and students. We are committed to maximizing the diversity of our organization, as we want to engage all those who can contribute to this effort.

CONTACT INFORMATION:

For more information, please contact the Elementary Head of School, Zane Rosette, at rosette@nacaschool.org or 505-266-0992.

To apply, please [download an application here](#), complete and send the application, along with your resume/CV and a short letter of interest to the Elementary Head of School, Zane Rosette, at rosette@nacaschool.org.